

we understand

each Servicer's unique business practices

and are committed to helping Servicers maintain an up-to-date and accurate portfolio. Our Policy Servicing team is here to assist you with a wide range of inquiries, including questions relating to coverage activation, billing and payment options, or general certificate servicing.

MASTER POLICY ADMINISTRATION:

- Request Servicing approval be added to an existing Origination Master Policy
- Request a Servicing – Only Master Policy
- Servicers must be approved by Fannie Mae[®], Freddie Mac, FDIC, or NCUA in order to qualify to be an approved servicer with National MI

ACTIVATION OPTIONS:

How to activate your National MI Certificate:

STEP 1 Visit <https://axis.nationalmi.com> and update the Loan Closed Date **OR** Email the Loan Closed Date to servicing@nationalmi.com

STEP 2 Remit premium to National MI via ACH, Wire or Check

All plans except the Monthly ADVANTAGE[®], require initial premium along with the loan closing date to activate coverage.

REMIT PREMIUM PAYMENT OPTIONS:

How to pay your initial and renewal premium payments:

- National MI supports the receipt of wire transfers or Automated Clearing House (ACH) and checks
- For instructions on how to submit your wire or ACH, please email servicing@nationalmi.com
- A copy of the completed Commitment/Certificate must be submitted with the initial premium payment, but is not required for renewal premium payments

CLOSING DOCUMENTS (POST-CLOSE):

Please submit your Closing Documents packet by one of the following methods to receive 12-month National MI SafeGuard[®] rescission relief:

- **ShareFile Submission:** Contact the National MI Solution Center to facilitate submissions via ShareFile, our simple and secure file transfer platform;
- **TLS email communication:** If your company is set up to transmit and receive emails through our seamless TLS email communication, simply email your HUD-1/closing documents to: ndclosingdocs@nationalmi.com

Once National MI has received and reviewed your closing documents, we will provide you with a notification. To reach our Solution Center to set up ShareFile or confirm your company has been TLS approved:

Call **855.317.4NMI (4664)** between 5am & 5pm PT (M-F).

GENERAL POLICY SERVICING ASSISTANCE:

Email or contact our Policy Servicing team for assistance with any of the following servicing activities:

- Service Transfers and/or Loan Sales
- Loan Number Updates
- Principal Balance Updates
- Certificate Administration Changes
- Cancellation of Coverage
- Reinstatement of Coverage
- Billing
- Disclosures
- Coverage Changes



For Questions and Answers regarding National MI SafeGuard[®] coverage: nationalmi.com/master-policy-resources



MAIL TO:

National Mortgage Insurance Corporation
PO Box 660849
Dallas, TX 75266-0849

OVERNIGHT PAYMENTS:

National Mortgage Insurance Corporation
2975 Regent Blvd, Suite 100
Lockbox 660849
Irving, TX 75063



EMAIL:

servicing@nationalmi.com

PHONE:

855.317.4NMI (4664)